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June 04, 2019

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

39 June 4, 2019

CELIA ZAVALA  
EXECUTIVE OFFICER



BOARD OF SUPERVISORS

Hilda L. Solis  
First District  
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Kathryn Barger  
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The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE VARIOUS CONTRACTUAL ACTIONS FOR THE CONTINUED  
PROVISION OF  
SUBSTANCE USE DISORDER PREVENTION SERVICES  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Request approval to execute the following contractual actions for the continued provision of substance use disorder prevention services that include: a) 39 contract amendments for Alcohol and Other Drug Prevention Services; b) one (1) contract amendment for the Community Centered Emergency Room Project; c) 12 contracts for Adolescent Prevention Services; and d) future amendments to these contracts that extend the contract term, adjust the County maximum obligation amounts, and/or make other modifications.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and instruct the Director of the Department of Public Health (DPH), or designee, to execute 39 contract amendments, with the contractors listed in Attachment A, including four (4) sole source contracts, to extend the contract term effective July 1, 2019 through June 30, 2020, for the continued provision of Alcohol and Other Drug Prevention Services (AODPS), at a total County maximum obligation of \$16,202,818 (as detailed in Attachment A); 100 percent offset by federal Catalog of Federal Domestic Assistance (CFDA) # 93.959, federal Substance Abuse Prevention and Treatment (SAPT) Block Grant funds, and Proposition 56 funds from the California Department of Public Health, California Tobacco Control Program (CDPH/CTCP) funds, subject to prior review and approval by County Counsel.

2. Approve and instruct the Director of DPH, or designee, to execute an amendment to Contract Number PH-002386, with Social Model Recovery Systems, Inc. (SMRS), to extend the contract term effective July 1, 2019 through June 30, 2020, for the continued provision of the Community Centered Emergency Room Project (CCERP), at a total County maximum obligation of \$354,865 (as detailed in Attachment B); 100 percent offset by federal CFDA # 93.959, federal SAPT Block Grant funds, subject to prior review and approval by County Counsel.
3. Approve and instruct the Director of DPH, or designee, to execute 12 new Adolescent Prevention Services (APS) contracts, with the contractors listed in Attachment C, effective July 1, 2019 through June 30, 2020, for the continued provision of APS, at a total County maximum obligation of \$2,015,775 (as detailed in Attachment C); 100 percent offset by federal CFDA # 93.959, federal SAPT Block Grant funds, subject to prior review and approval by County Counsel.
4. Delegate authority to the Director of DPH, or designee, to execute amendments to the contracts referenced above that extend the term through June 30, 2021; allow the rollover of unspent contract funds; provide an internal reallocation of funds between budgets, as applicable, up to 10 percent of each term's annual base maximum obligation; make changes to the statement of work; and/or provide an increase or decrease in funding up to 10 percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract term, and make corresponding service adjustments, as necessary, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
5. Delegate authority to the Director of DPH, or designee, to execute change notices to the contracts referenced above that authorize modifications to or within budget categories within each budget, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections of errors in the contract's terms and conditions.
6. Delegate authority to the Director of DPH, or designee, to immediately suspend any of the contracts referenced above upon issuing a written notice to contractors who fail to fully comply with program requirements; to terminate contracts for convenience by providing 30-calendar days' advance written notice to contractors, subject to review and approval by County Counsel; and to accept voluntary contract termination notices from contractors.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of Recommendation 1 will allow DPH to execute 39 contract amendments to extend the term for the continuation of AODPS to change the social norms and community conditions that contribute to substance use and abuse among youth and young adults. These service contracts are currently scheduled to end on June 30, 2019.

Of the 39 AODPS contracts, eight (8) provide Environmental Prevention Services focusing on reducing alcohol and other drugs (AOD) availability and accessibility through use of environmental prevention efforts directed toward changing policies and practices related to preventing underage AOD use within Los Angeles County (County); 29 provide Comprehensive Prevention Services (CPS) focusing on both community and individual level services to decrease AOD use, especially among youth and young adults; one (1) provides CPS that include tobacco control and prevention efforts in South Los Angeles; and one (1) provides Friday Night/Club Live school-based substance abuse prevention services focusing on community, individual, and classroom level services among school-age youth.

The recommended contract extensions will allow AODPS services to continue while DPH completes a solicitation process.

Approval of Recommendation 2 will allow DPH to execute a contract amendment with SMRS to extend the term of the contract for the continuation of CCERP services. This service contract is currently scheduled to end on June 30, 2019.

Under this contract, SMRS focuses on reducing or eliminating community conditions that foster AOD use and other related problems surrounding the Los Angeles County University of Southern California Medical Center (LAC+USC MC), and reducing the number of persons with chronic homelessness and co-occurring substance use and mental health disorder who are frequent users of the LAC+USC MC Emergency Department.

Approval of Recommendation 3 will allow DPH to execute contracts with 12 existing substance use disorder treatment services (SUD) contractors that provide APS. All SUD contracts are currently scheduled to end on June 30, 2019.

Under the SUD contracts, 12 contractors provide APS. These services target youth eight (8) through 17 years of age and their families/caregivers, as well as young adults 18 through 24 years of age, who are at risk of or who have already initiated experimentation and use of illicit substances and risky or excessive consumption of alcohol.

With the implementation of the Drug Medi-Cal Organized Delivery System (DMC-ODS), treatment services provided under the SUD contracts became eligible for DMC funding. Accordingly, all SUD treatment services will be provided under DMC contracts or the Los Angeles County Health Agency Supportive and/or Housing Services Master Agreements by July 1, 2019.

The recommended contracts will allow APS to continue uninterrupted and align these services with other SUD prevention contracts.

Approval of Recommendation 4 will allow DPH to execute amendments to the contracts referenced above to extend the contract term, as needed, up to one year through June 30, 2021; roll over unspent contract funds; provide an internal reallocation of funds between budgets, as applicable, up to 10 percent of each term's annual base maximum obligation; and/or increase or decrease funding up to 10 percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract term, and make corresponding service adjustments as necessary.

Recommendation 4 will enable DPH to amend contracts to allow for the changes to the statement of work and funding obligations in order to meet service needs. While the County is under no obligation to pay a contractor beyond what is identified in the original executed contract, the County may determine that the contractor has provided evidence of eligible costs for qualifying contracted services and that it is in the County's best interest to increase the maximum contract obligation as a result of receipt of additional grant funds or a determination that funds should be reallocated. This recommendation has no impact on net County cost.

Approval of Recommendation 5 will allow DPH to execute change notices to the contracts that authorize modifications to or within budget categories within each budget, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections of errors in the contract's terms and conditions.

Approval of Recommendation 6 will allow DPH to suspend contracts with contractors who fail to perform and/or fully comply with program requirements and to terminate the contracts for convenience by providing 30 calendar days' advance written notice to contractors, and to accept notices from contractors to terminate their contract(s).

### **Implementation of Strategic Plan Goals**

The recommended actions support Strategy I.2, Enhance Our Delivery of Comprehensive Interventions, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total cost for the recommended contract amendments and the 12 new APS contracts effective July 1, 2019 through June 30, 2020 is \$18,573,458, 100 percent offset by SAPT Block Grant funds and CDPH/CTCP funds.

There is no net County cost associated with this action.

Funding for these contracts has been included in DPH's FY 2019-20 Recommended Budget and will be included in future FYs, as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

As required under Board Policy 5.100, DPH notified your Board on December 12, 2018, of its intent to extend the term of four (4) AODPS sole source contracts as follows: 1) Contract Number PH-002773 with San Fernando Valley Partnership, Inc., 2) Contract Number PH 002817 with Los Angeles County Office of Education (LACOE), 3) Contract Number PH-002818 with LACOE, and 4) Contract Number PH-002745 with Pueblo Y Salud, Inc.

County Counsel will review the contract documents for approval as to form prior to execution. Attachments A, B, and C identify the contractors, services, funding information, and the Service Planning Areas and Supervisorial Districts served. Attachments D, E, F, and G are the sole-source checklists signed by the CEO.

### **CONTRACTING PROCESS**

On December 18, 2012, your Board authorized DPH to execute a contract with SMRS for CCERP services, effective January 1, 2013 through June 30, 2015, and delegated authority to extend the term through June 30, 2016.

On May 27, 2014, your Board authorized DPH to execute 41 AODPS renewal contracts which included four (4) sole source contracts and delegated authority to make funding and service adjustments, effective July 1, 2014 through June 30, 2016. The four sole source contracts were originally approved by your Board on December 6, 2011 to address gaps in prevention services that resulted from a lack of qualified proposals in response to a Request for Proposals issued in 2010.

Since then, DPH has exercised its delegated authority and extended the contracts and has made funding and service adjustments.

On November 1, 2015, Didi Hirsch Community Mental Health Services, an AODPS contractor, opted to terminate its AODPS contract.

On June 21, 2016, your Board authorized DPH to execute 40 AODPS contract extensions, including four (4) sole source contracts, and one (1) CCERP contract extension, and delegated authority to make funding and service adjustments to these contractors and extend the term through June 30, 2019.

On May 1, 2018, your Board authorized DPH to execute a contract amendment to AODPS Contract Number PH-002815 with Community Coalition For Substance Abuse Prevention and Treatment to encompass tobacco control and prevention efforts to address community-level tobacco issues, such as the safety in and around tobacco shops, a density only stores, and high rates of tobacco use in Los Angeles through June 30, 2019.

On January 16, 2019, MJB Transitional Recovery, Inc. an AODPS contractor, will not be extending contract services for fiscal year 2018-19.

Originally, these 12 APS contracts were providing services under SUD contracts, consisting of a treatment and prevention component. Once the Drug Medi-Cal Organized Delivery System (DMC-ODS) was adopted in 2017, the treatment component became eligible for DMC funding and was incorporated under DMC contracts; therefore, the SUD contracts were left with only a prevention component. The prevention component, APS, will be aligned with SUD prevention services as new contracts. The other SUD treatment contracts will be provided under DMC contracts or the Los Angeles County Health Agency Supportive and/or Housing Services Master Agreements by July 1, 2019.

DPH is currently developing a solicitation for prevention services, including the four sole source contracts. The solicitation is expected to be released in 2019, with new contracts expected to be executed in 2020.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow DPH to ensure that SUD prevention services continue without interruption throughout Los Angeles County.

The Honorable Board of Supervisors

6/4/2019

Page 6

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Barbara Ferrer". The signature is fluid and cursive, with the first name "Barbara" written in a larger, more prominent script than the last name "Ferrer".

Barbara Ferrer, PhD, MPH, MEd

Director

BF:jt

BL#04690

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH  
Substance Abuse Prevention and Control  
Alcohol and Other Drug Prevention Services  
July 1, 2019 - June 30, 2020

#	Contractor	Contract Number	Service Planning Area Served	Supervisory District Served	Statement of Work	Modality	Current Contract Funding	Recommended Funding FY 2019-20
1	ASIAN AMERICAN DRUG ABUSE PROGRAM, INC.	PH-002748	8	2, 4	AODPS	CPS	\$ 288,209	\$ 317,029
2	ASIAN AMERICAN DRUG ABUSE PROGRAM, INC.	PH-002749	5, 8	2	AODPS	EPS	\$ 704,564	\$ 768,640
3	AVALON-CARVER COMMUNITY CENTER	PH-002786	6	2	AODPS	CPS	\$ 288,209	\$ 317,029
4	BEHAVIORAL HEALTH SERVICES, INC.	PH-002780	8	4	AODPS (TORRANCE)	CPS	\$ 316,909	\$ 345,730
		PH-002780	8	4	AODPS (BEACH CITIES)	CPS	\$ 288,209	\$ 317,029
		PH-002780	5	3	AODPS (HOLLYWOOD)	CPS	\$ 288,209	\$ 317,029
		PH-002808	7	1	AODPS	CPS	\$ 288,209	\$ 317,029
5	CALIFORNIA HISPANIC COMMISSION ON ALCOHOL AND DRUG ABUSE, INC.	PH-002808	7	1	AODPS	EPS	\$ 618,910	\$ 680,801
6	CALIFORNIA HISPANIC COMMISSION ON ALCOHOL AND DRUG ABUSE, INC.	PH-002809	7	1	AODPS	EPS	\$ 288,209	\$ 317,029
7	CAMBODIAN ASSOCIATION OF AMERICA	PH-002768	8	4	AODPS	CPS	\$ 288,209	\$ 317,029
8	CHILDREN'S HOSPITAL LOS ANGELES	PH-002767	4	3	AODPS	CPS	\$ 288,209	\$ 317,029
9	CITY OF PASADENA PUBLIC HEALTH DEPARTMENT	PH-002813	3	5	AODPS	CPS	\$ 288,209	\$ 317,029
10	CLARE FOUNDATION, INC.	PH-002814	5, 8	3, 4	AODPS	CPS	\$ 288,209	\$ 317,029
11	COMMUNITY COALITION FOR SUBSTANCE ABUSE PREVENTION AND TREATMENT	PH-002815	6	2	AODPS	CPS	\$ 317,029	\$ 345,850
12	COMMUNITY COALITION FOR SUBSTANCE ABUSE PREVENTION AND TREATMENT	PH-002816	6	2	AODPS	EPS	\$ 736,037	\$ 809,640
13	DAY ONE	PH-002742	3	5	AODPS	EPS	\$ 627,277	\$ 690,004
14	DAY ONE	PH-002743	3	5	AODPS	CPS	\$ 288,209	\$ 317,029
15	HEALTHRIGHT 360 (FORMERLY PROTOTYPES)	PH-002733	3	1	AODPS	CPS	\$ 288,209	\$ 317,029
16	HELPLINE YOUTH COUNSELING, INC.	PH-002757	7	4	AODPS	CPS	\$ 288,209	\$ 317,029
17	INSTITUTE FOR PUBLIC STRATEGIES	PH-002804	5	2	AODPS	CPS	\$ 288,209	\$ 317,029
18	INSTITUTE FOR PUBLIC STRATEGIES	PH-002805	5	2	AODPS	EPS	\$ 467,834	\$ 514,617
19	JEWISH FAMILY SERVICES OF LOS ANGELES	PH-002782	3	5	AODPS	CPS	\$ 317,029	\$ 345,850
20	KOREATOWN YOUTH AND COMMUNITY CENTER, INC.	PH-002771	4	1, 2	AODPS	CPS	\$ 316,909	\$ 345,730
21	KOREATOWN YOUTH AND COMMUNITY CENTER, INC.	PH-002772	4	2, 3	AODPS	EPS	\$ 667,805	\$ 734,585
22	LOS ANGELES COUNTY OFFICE OF EDUCATION *	PH-002817	7	1, 4	AODPS	CPS	\$ 288,209	\$ 317,029
23	LOS ANGELES COUNTY OFFICE OF EDUCATION *	PH-002818	1,3,4,5,6,7,8	4	AODPS	FNL	\$ 258,037	\$ 283,840
24	NATIONAL COUNCIL ON ALCOHOLISM AND DRUG DEPENDENCE OF EAST SAN GABRIEL AND POMONA VALLEYS, INC.	PH-002769	3	1, 5	AODPS	CPS	\$ 317,029	\$ 345,850
25	NATIONAL COUNCIL ON ALCOHOLISM AND DRUG DEPENDENCE OF THE SAN FERNANDO VALLEY	PH-002770	2	3, 5	AODPS	CPS	\$ 288,209	\$ 317,029
26	PACIFIC CLINICS	PH-002758	3	1, 5	AODPS	CPS	\$ 288,209	\$ 317,029
27	PEOPLE COORDINATED SERVICES OF SOUTHERN CALIFORNIA	PH-002781	6	2	AODPS	CPS	\$ 288,209	\$ 317,029
28	PHOENIX HOUSES OF LOS ANGELES, INC.	PH-002807	2	3	AODPS	CPS	\$ 288,209	\$ 317,029
29	PUEBLO Y SALUD, INC.	PH-002744	2	3	AODPS	CPS	\$ 288,209	\$ 317,029
30	PUEBLO Y SALUD, INC. *	PH-002745	1	5	AODPS	CPS	\$ 288,209	\$ 317,029
31	SAN FERNANDO VALLEY PARTNERSHIP, INC. *	PH-002773	2	3	AODPS	EPS	\$ 681,880	\$ 750,068
32	SOCIAL MODEL RECOVERY SYSTEMS, INC.	PH-002759	4	2	AODPS	CPS	\$ 288,209	\$ 317,029
33	SOUTH CENTRAL PREVENTION COALITION	PH-002746	6	2	AODPS	CPS	\$ 288,209	\$ 317,029
34	SPIRITT FAMILY SERVICES	PH-002761	7	4	AODPS	CPS	\$ 288,209	\$ 317,029

#	Contractor	Contract Number	Service Planning Area Served	Supervisory District Served	Statement of Work	Modality	Current Contract Funding	Recommended Funding FY 2019-20
35	TARZANA TREATMENT CENTERS, INC.	PH-002778	2	3, 5	AODPS	CPS	\$ 288,209	\$ 317,029
36	TARZANA TREATMENT CENTERS, INC.	PH-002779	1	5	AODPS	EPS	\$ 483,482	\$ 531,830
37	THE WALL - LAS MEMORIAS PROJECT	PH-002787	4, 7	1	AODPS	CPS	\$ 288,209	\$ 317,029
38	VOLUNTEERS OF AMERICA OF LOS ANGELES	PH-002747	6	2	AODPS	CPS	\$ 288,209	\$ 317,029
39	WATTS HEALTHCARE CORPORATION, D.B.A. HOUSE OF UHURU	PH-002785	6	2	AODPS	CPS	\$ 288,209	\$ 317,029

\* Sole Source

<b>TOTAL</b>	<b>\$ 14,912,374</b>	<b>\$ 16,202,818</b>
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AODPS = Alcohol and Other Drug Prevention Services  
CPS = Comprehensive Prevention Services  
EPS = Environmental Prevention Services  
FNL = Friday Night/Club Live



**COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH**  
**Substance Abuse Prevention and Control**  
**Community Centered Emergency Room Project**  
**July 1, 2019 - June 30, 2020**

#	Contractor	Contract Number	Service Planning Area Served	Supervisory District Served	Statement of Work	Modality	Current Contract Funding	Recommended Funding FY 2019-20
1	SOCIAL MODEL RECOVERY SYSTEMS, INC.	PH-002386	4	2	CCERP	CCERP	\$ 325,293	\$ 354,865

**TOTAL**      **\$ 325,293**      **\$ 354,865**

CCERP = Community Centered Emergency Room Project

**COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH**  
**Substance Abuse Prevention and Control**  
**Adolescent Prevention Services**  
**July 1, 2019 - June 30, 2020**

#	Contractor	Contract Number	Service Planning Area Served	Supervisory District Served	Statement of Work	Recommended Funding FY 2019-20
1	ASIAN AMERICAN DRUG ABUSE PROGRAM, INC.	PH-002961	8	2, 4	APS	\$ 287,621
2	BEHAVIORAL HEALTH SERVICES, INC.	PH-003019	8	4	APS	\$ 122,028
3	CALIFORNIA HISPANIC COMMISSION ON ALCOHOL AND DRUG ABUSE, INC.	PH-002973	7	1	APS	\$ 93,077
4	CHILD AND FAMILY CENTER	PH-002983	8	4	APS	\$ 65,453
5	CHILDREN'S HOSPITAL LOS ANGELES	PH-003020	4	3	APS	\$ 136,269
6	DIDI HIRSCH PSYCHIATRIC SERVICE	PH-002986	3	5	APS	\$ 130,891
7	HELPLINE YOUTH COUNSELING, INC.	PH-002962	7	4	APS	\$ 116,135
8	PACIFIC CLINICS	PH-002980	3	1, 5	APS	\$ 178,654
9	SHIELD FOR FAMILIES, INC.	PH-002949	2	3	APS	\$ 93,077
10	SPECIAL SERVICE FOR GROUPS, INC.	PH-003013	4	2	APS	\$ 193,783
11	SPIRITT FAMILY SERVICES	PH-003001	3	5	APS	\$ 74,039
12	TARZANA TREATMENT CENTERS, INC.	PH-003031	1, 2	3, 5	APS	\$ 524,748
<b>TOTAL</b>						<b>\$ 2,015,775</b>

APS = Adolescent Prevention Services

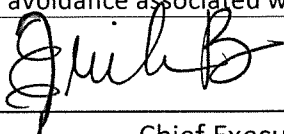
## SOLE SOURCE CHECKLIST

Department Name: Department of Public Health (DPH)☐ New Sole Source Contract San Fernando Valley Partnership, Inc.☒ Existing Sole Source Contract Date Sole Source Contract Approved: 12/6/2011

## JUSTIFICATION FOR SOLE SOURCE CONTRACTS

Identify applicable justification and provide documentation for each checked item.

- |   |   |
|---|---|
|   | ➤ Only one bona fide source (monopoly) for the service exists; performance and prices competition are not available. <i>A monopoly is an "Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>   |
|   | ➤ Compliance with applicable statutory and/or regulatory provisions.  |
|   | ➤ Compliance with State and/or federal programmatic requirements.   |
|   | ➤ Services provided by other public or County-related entities.   |
|   | ➤ Services are needed to address an emergent or related time-sensitive need.  |
|   | ➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.  |
|   | ➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.   |
| ✓ | <p>➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract with has no available option periods.</p> <p><b>As a result of a competitive selection process conducted by DPH in 2010 for Alcohol and Other Drug Prevention Services (AODPS), it was determined that Service Planning Area (SPA) 2 would be underserved due to a lack of submissions from qualified proposers able to provide AODPS – Environmental Prevention Services. DPH identified San Fernando Valley Partnership, Inc. (SFVP) as the only agency with the skillsets and access to established community relationships needed to deliver these services. SFVP is the only provider of culturally competent, evidence-based environmental strategies to decrease underage drinking and binge drinking. SFVP's extensive relationships with local business and other community based enable implementation of this specialized program. Additionally, SFVP is the developer of the Merchant Committee Program and the lead for the Marijuana Public Smoking Initiative and other county-wide efforts.</b></p> |
|   | ➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available options periods.   |
|   | ➤ Maintenance and service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.  |
|   | ➤ It is more cost-effective to obtain services by exercising an option under an existing contract.  |
|   | ➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.   |


\_\_\_\_\_  
Chief Executive Office

5/2/19

\_\_\_\_\_  
Date

## SOLE SOURCE CHECKLIST

Department Name: Department of Public Health (DPH)

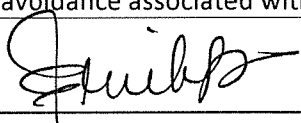
New Sole Source Contract

Pueblo Y Salud, Inc.

Existing Sole Source Contract

Date Sole Source Contract Approved: 12/6/2011

Check (v)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and prices competition are not available. <i>A monopoly is an "Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
✓	<p>➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract with has no available option periods.</p> <p><b>As a result of the competitive selection process conducted by DPH in 2010 for Alcohol and Other Drug Prevention Services (AODPS), it was determined that Service Planning Area (SPA) 1 would be underserved due to a lack of submissions from qualified proposers able to provide AODPS – Comprehensive Prevention Services. DPH identified Pueblo Y Salud, Inc. as the only agency with the skillsets and access to established community relationships needed to deliver these services. Pueblo Y Salud, Inc. is the only provider with the ability to provide culturally competent, evidence-based prevention services aimed at decreasing underage drinking and binge drinking; illicit drug use of marijuana, methamphetamine, and ecstasy; and misuse of legal products, such as inhalants, over-the-counter medications, and prescription drugs in this area. Additionally, Pueblo Y Salud, Inc. is the only provider located in and providing services in Palmdale and has been doing so for over 15 years.</b></p>
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available options periods.
	➤ Maintenance and service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.



Chief Executive Office

5/2/19

Date

## SOLE SOURCE CHECKLIST

Department Name: Department of Public Health (DPH)

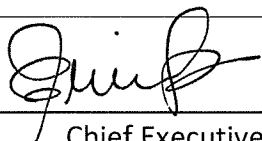
New Sole Source Contract

Los Angeles County Office of Education

Existing Sole Source Contract

Date Sole Source Contract Approved: 12/6/2011 (FNL)

Check (v)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and prices competition are not available. <i>A monopoly is an "Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
✓	<p>➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract with has no available option periods.</p> <p><b>Los Angeles County Office of Education (LACOE) is the only qualified provider with the capacity to deliver Alcohol and Other Drug Prevention Services (AODPS) - Friday Night Live services in Service Planning Area 7. LACOE is the only provider across the County with the knowledge, history, and infrastructure to gain access to schools across school districts and settings. LACOE's extensive relationships with schools and their leadership gives it a unique ability to effectively and efficiently implement these prevention services.</b></p>
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available options periods.
	➤ Maintenance and service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.


\_\_\_\_\_  
Chief Executive Office

5/2/19

\_\_\_\_\_  
Date

## SOLE SOURCE CHECKLIST

Department Name: Department of Public Health (DPH)

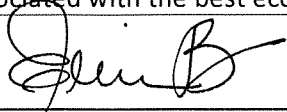
New Sole Source Contract

Los Angeles County Office of Education

Existing Sole Source Contract

Date Sole Source Contract Approved: 12/6/2011 (CPS)

Check (v)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and prices competition are not available. <i>A monopoly is an "Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
✓	<p>➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract with has no available option periods.</p> <p><b>Los Angeles County Office of Education (LACOE) is the only qualified agency to provide Alcohol and Other Prevention Services (AODPS) - Comprehensive Prevention Services (CPS) necessary to provide the full range of AODPS - Friday Night Live (FNL) services in Service Planning Area 7.</b></p> <p><b>LACOE is the only provider that can collectively provide a school-based prevention program focusing on community, individual, classroom, and after-school services to decrease alcohol and other drug availability and accessibility among school-age youth. This service type requires specific experience, including formal affiliation with schools and community. Its unique experience and affiliation with school sites, LACOE has positioned itself as the only agency able to perform this work.</b></p>
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available options periods.
	➤ Maintenance and service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.



BL#04690

Chief Executive Office

5/2/19

Date